



**Open Report on behalf of Andrew Crookham,
Executive Director - Resources**

Report to:	Overview and Scrutiny Management Board
Date:	17 March 2021
Subject:	Overview and Scrutiny Management Board Work Programme

Summary:

This item informs the Board of its current work programme for 2021. These meetings may be held remotely under the new "Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020" which have been introduced in April 2020 in response to the Coronavirus pandemic.

Actions Required:

This item is for information only.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2021, which is attached at Appendix A to this report.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Decisions

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

17 March 2021 – Virtual Meeting		
Item	Contributor	Purpose
Developer Contributions Scrutiny Review - Executive Response and Action Plan	Justin Brown, Assistant Director – Growth Councillor Colin Davie, Executive Councillor for Economy and Place Councillor Eddy Poll, Executive Councillor for Commercial and Environmental Management	Scrutiny Review Activity
Draft One Council Commissioning Framework 2021-2024	Sophie Reeve, Assistant Director - Commercial	Pre Decision Scrutiny (Executive decision on 7 April 2021)
Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director - Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
Corporate Support Services Review (CSSR) - Update and Emerging Draft IMT Model	James Drury, Executive Director - Commercial Sophie Reeve, Assistant Director – Commercial John Wickens, Assistant Director - IMT and Enterprise Architecture	Policy Review

17 March 2021 – Virtual Meeting		
Item	Contributor	Purpose
Update on IMT Services - User Engagement and Project Portfolio	Donna Fryer, Head of Portfolio and Resources Allison Kapethanasis, ICT Business Relationship and User Engagement Manager	Performance Scrutiny
Establishment of the Legal Services Company – Progress Report	David Coleman, Chief Legal Officer	Performance Scrutiny
Covid-19 Update	Michelle Andrews, Assistant Director – Corporate Recovery	Policy Development / Review
Property Services Contract Year Five Report	Stuart Wright , Contract Manager - Corporate Property	Performance Scrutiny

29 April 2021		
Item	Contributor	Purpose

17 June 2021		
Item	Contributor	Purpose
Introduction to Service Areas reporting to the Overview and Scrutiny Management Board	Debbie Barnes, Chief Executive Andrew Crookham, Executive Director – Resources James Drury, Executive Director - Commercial	Induction

17 June 2021		
Item	Contributor	Purpose
Introduction to the Transformation Programme	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Clare Rowley, Head of Transformation	Induction

01 July 2021		
Item	Contributor	Purpose
Treasury Management Annual Report 2020/21	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
Revenue Review of Financial Performance 2020/21	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 July 2021)
Capital Review of Financial Performance 2020/21	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 July 2021)
Performance Reporting against the Corporate Plan Performance Framework 2020/21 - Quarter 4	Jasmine Sodhi, Performance and Equalities Manager	Pre Decision Scrutiny (Executive decision on 6 July 2021)
Future Wide Area Network (WAN) Options Appraisal	Sophie Reeve, Assistant Director – Commercial	Pre-Decision Scrutiny (Executive decision on 6 July 2021)
Update on IMT Services <ul style="list-style-type: none"> • Plan Delivery • Service KPI's & Service Issues 	John Wickens, Assistant Director - IMT and Enterprise Architecture Miranda Johnson, Head of Contracted Services, IMT	Performance Scrutiny

01 July 2021		
Item	Contributor	Purpose
HR Management Information and Workforce Plan Update Report	Lucy Shevill, Strategic HR Business Partner Fiona Thompson, Head of Human Resources	Performance Scrutiny

26 August 2021		
Item	Contributor	Purpose
Revenue Budget Monitoring Report 2021/22 – Quarter 1	Michelle Grady, Assistant Director - Finance	Pre Decision Scrutiny (Executive decision on 7 September 2021)
Capital Budget Monitoring Report 2021/22 – Quarter 1	Michelle Grady, Assistant Director - Finance	Pre Decision Scrutiny (Executive decision on 7 September 2021)
Performance Reporting against the Corporate Plan Performance Framework 2021/22 - Quarter 1	Jasmine Sodhi, Performance and Equalities Manager	Pre Decision Scrutiny (Executive decision on 7 September 2021)
Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director - Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
Update on the Corporate Support Services Review	James Drury, Executive Director - Commercial Sophie Reeve, Assistant Director – Commercial John Wickens, Assistant Director - IMT and Enterprise Architecture	Policy Review

For more information about the work of the Overview and Scrutiny Management Board please contact Tracy Johnson, Senior Scrutiny Officer, by e-mail at Tracy.Johnson@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 01 APRIL 2021

PUBLISH DATE 3 MARCH 2021

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I021845	Market Deeping Grow-On Business Space	Open	Executive Councillor: Economy and Place Leader of the Council (Executive Councillor: Resources and Communications) Between 19 Mar 2021 and 30 Apr 2021	Environment and Economy Scrutiny Committee; Elected Member for Deepings East; Eventus Business Centre staff and tenants	Report	Special Projects Officer Tel: 07717 447112 E-mail: amanda.bond@lincolnshire.gov.uk	
I022044	Appointment of Project Management Services for the North Hykeham Relief Road	Exempt	Executive Councillor: Highways, Transport and IT Between 1 Apr 2021 and 5 Apr 2021		Report	Head of Highways Infrastructure Email: sam.edwards@lincolnshire.gov.uk	
I021886	Local Flood Incident Response	Open	Executive 7 Apr 2021	Public Protection and Communities Scrutiny Committee	Report	Head of Environment Email: david.hickman@lincolnshire.gov.uk	All Divisions
I022045 New!	Procurement of Post Mortem and Mortuary Services	Open	Executive 7 Apr 2021	Public Protection and Communities Scrutiny Committee	Report	Head of Safer Communities Email: sara.barry@lincolnshire.gov.uk	All Divisions
I021049	The expansion of St Lawrence's School, Horncastle	Exempt	Leader of the Council (Executive Councillor: Resources and Communications) Between 28 Jun 2021 and 2 Jul 2021	Children and Young People Scrutiny Committee	Report	Head of Property Development Email: dave.pennington@lincolnshire.gov.uk Programme Manager, Special Schools Strategy Email: eileen.mcmorrow@lincolnshire.gov.uk	Horncastle and the Keals

I021977	Highways Infrastructure Asset Management Plan 2021/22	Open	Executive Councillor: Highways, Transport and IT Between 30 Jun 2021 and 9 Jul 2021	Highways and Transport Scrutiny Committee	Report	Head of Highway Services paul.rusted@lincolnshire.gov.uk	All Divisions
I022021	Re-painting and Maintenance Works to Cross Keys Swing Bridge	Open	Executive Councillor: Highways, Transport and IT Between 30 Jun 2021 and 9 Jul 2021	Executive Councillor; Executive Support Councillor; Local Councillor; Highway and Permitting colleagues including Lincolnshire, Norfolk, Cambridgeshire and Highways England; Historic Environment Team; public utility companies; businesses in the vicinity; and the Highways and Transport Scrutiny Committee	Report	Principal Engineer (Structures) Email: richard.waters@lincolnshire.gov.uk	The Suttons
I021772	Future Wide Area Network (WAN) Options Appraisal	Open	Executive 6 Jul 2021	Overview and Scrutiny Management Board	Report	Assistant Director Commercial Email: sophie.reeve@lincolnshire.gov.uk	
I022020	Revenue Review of Financial Performance 2020/21	Open	Executive 6 Jul 2021	Overview and Scrutiny Management Board	Report	Assistant Director - Finance Email: michelle.grady@lincolnshire.gov.uk	All Divisions
I022019	Capital Review of Financial Performance 020/21	Open	Executive 6 Jul 2021	Overview and Scrutiny Management Board	Report	Assistant Director - Finance Email: michelle.grady@lincolnshire.gov.uk	All Divisions
I022022	Coronial Area and Service Merger with North and North East Lincolnshire	Exempt	Executive 6 Jul 2021	Public Protection and Communities Scrutiny Committee	Report	Head of Safer Communities Email: sara.barry@lincolnshire.gov.uk	All Divisions
I021048	The expansion of the Priory School, Spalding	Exempt	Leader of the Council (Executive Councillor: Resources and Communications) Between 26 Jul 2021 – 30 Jul 2021	Children and Young People Scrutiny Committee	Report	Head of Property Development Email: dave.pennington@lincolnshire.gov.uk Programme Manager, Special Schools Strategy Email: eileen.mcmorrow@lincolnshire.gov.uk	Spalding South
I021050	The expansion of St Christopher's School, Lincoln	Exempt	Leader of the Council (Executive Councillor: Resources and Communications) Between 26 Jul 2021 – 30 Jul 2021	Children and Young People Scrutiny Committee	Report	Head of Property Development Email: dave.pennington@lincolnshire.gov.uk Programme Manager, Special Schools Strategy Email: eileen.mcmorrow@lincolnshire.gov.uk	Swallow Beck and Witham

I021978	Winter Service Plan 2021	Open	Executive Councillor: Highways, Transport and IT Between 15 Sep 2021 and 29 Sep 2021	Highways and Transport Scrutiny Committee	Report	Materials Engineer Email: matt.huddleston@lincolnshire.gov.uk	All Divisions
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